

# Children's Montessori School

## Financial Policies

### Tuition Payment Options:

- **Annual:** Full Tuition payment with
- 5% discount if paid by MAY 1<sup>st</sup>
- 2.5% discount after May 1st
  
- **Semi-Annual:**
- Two Equal tuition payments: May 1/December 1
- 2.5% discount if paid by May 1<sup>st</sup>
- 1.25% discount after May 1st
  
- **Monthly Installment Payments:**

10 Equal tuition installment payments (August – May) paid through Tuition Express. *Tuition Express* automated tuition process is the only accepted monthly tuition payment option for Children's Montessori School. ***Personal checks will not be accepted.*** Tuition is processed from your checking or savings account on the last business day of the month for the following months' tuition. Credit/Debit cards are not accepted.  
A \$50.00 fee is assessed for returned payments due to insufficient funds.

Program fees are based on days of attendance for the academic school year.  
There are no makeup days for holidays, absences, etc.

A 5% sibling discount is applied for the second child if both children attend full time.

### Account Status:

An account that is overdue will result in the student being withdrawn from school until the past due amount plus any returned payment fees are paid.

### Tuition Contract:

An annual **Tuition Contract** is required to be **read and signed** by parent/guardian **before** child is admitted to Children's Montessori School. Early release from the Tuition Contract **requires a thirty day written cancellation notice and if paying monthly installments, an additional monthly installment payment.**

**Annual/Semi-Annual payments will not be refunded for early cancellation.**

### Non-Refundable Fees:

Registration fee is due upon enrollment.

Annual Registration Fee: \$300.00

Change of Program Fee: \$150.00 per change from enrolled status (program reductions)

Annual Tuition Payment

Semi- Annual Tuition Payment

